

Date: 20/03/2020

Important Notice to Contractors Distributors re Coronavirus (COVID-19)

To all News Corp Australia Primary Freight Contractors and Distributors,

Additional Hygiene Measures

Following our earlier communications, News Corp Australia has further reviewed our plans and processes to ensure the continuity of our operations in the current environment. The safety and well-being of our staff, contractors and distributors continues to be our primary consideration during this process.

In addition to the measures outlined in our earlier communication we recommend that you implement additional Hygiene measures in your operation. This should include :

- a) Wearing gloves where practical and safe to do so
- b) Additional cleaning regimes where tools of the trade, equipment and vehicles are cleaned before, after and where appropriate during shifts.

Protocols

A reminder of the protocols that we communicated earlier:

- a) Protocols for delivery to Nursing homes & retirement villages
- b) Social distancing where practical for your staff, other contractors and retailers including remaining in vehicles unless preparing, loading or unloading product
- c) Self-isolation and reporting protocols
- d) In larger operations separation of drivers where practical and slot loading and pick up times.
- e) Requirements if visiting one of our sites.

Service Interruption

Importantly a reminder as soon as you are made aware of any positive cases or the potential exists that you may not be able to complete deliveries that you contact your local News Area Logistics Manager or State Lead.

We will work with you and in some circumstances, we may be able to agree to flexibility on delivery, stand up alternate delivery options to both direct and indirect retailers and where possible subscribers as interim measures. This could include support from surrounding agents, primary freight or other drivers if they can be sourced. It is also important that as part of that plan that we inform our Customer Contact Centre that may allow us to send communications to impacted subscribers and retailers and respond to any late or non-delivery issues if the occur.

Attached is a copy of a poster that may be of use in your businesses.

If you have any questions in relation to the above please contact your local Area Logistics Manager, State Logistics Manager or email secondary_distribution@news.com.au

Kind Regards,



Scott Rollings,
General Manager National Logistics

Key Contacts:

QLD	Greg Thirkill	0408 529 179
NSW & ACT	Andrew Meredith	0418 570 175
VIC & TAS	Sean Wilson	0407 514 004
SA, NT, WA	Gavin Filsell	0402 343 824
National	Robert Rigby	0412 944 160
News Customer Service		1800 639 700